

National Endowment for the Humanities
Sample Budget for Humanities Initiatives Applications

	Year One	Year Two	Year Three	Total
Salaries and Wages				
Project Director: 10% of \$45,000/year	\$4,500	\$4,500	\$4,500	\$13,500
Faculty Participation Stipends \$150/day x 10 faculty x 20 days	\$22,500	\$4,500	\$3,000	\$30,000
Secretary: 10% of \$26,000 per year	\$2,600	\$2,600	\$2,600	\$7,800
Subtotal	\$29,600	\$11,600	\$10,100	\$51,300
Fringe Benefits				
26% of wages for PD and secretary	\$1,846	\$1,846	\$1,846	\$5,538
Consultant Fees				
Professor Smith: 3 days @ \$750	\$2,250			\$2,250
Professor Jones: 2 days @ \$500		\$1,000		\$1,000
Professor Ramirez: 3 days @ \$500	\$1,500			\$1,500
Professor Lee: 2 days @ \$750			\$1,500	\$1,500
Subtotal				\$6,250
Travel				
City to Washington DC for 2-day project directors' meeting airfare 800/ hotel 400/ per diem 200	\$1,400			\$1,400
City to City for Smith : 3 days airfare 600/ hotel 300/ per diem 150	\$1,050			\$1,050
City to City for Jones: 2 days airfare 800/ hotel 200/ per diem 100		\$1,100		\$1,100
City to City for Ramirez: 3 days airfare 500/ hotel 300/ per diem 150	\$950			\$950
City to City for Lee: 2 days airfare 700/ hotel 200/ per diem 100			\$1,000	\$1,000
Subtotal				\$5,500
Supplies and Materials				
Project-related books for library	\$5,000			\$5,000
Books for participants (selected titles) 10 sets @ \$200/set	\$2,000			\$2,000
Subtotal				\$7,000
Services				
Photocopying	\$100	\$50	\$50	\$200
Telephone	\$100	\$100	\$100	\$300
Subtotal				\$500
Total Direct Costs				\$76,088
Indirect Costs (23% of direct costs)				\$17,500
Total Project Costs				\$93,588